



NORTHWEST REGIONAL, INC.

SETTING THE STANDARDS FOR SECURE TRANSPORTATION

DIRECTIONS:

Answer every question. If a specific question does not apply to you, enter N/A in the space provided. If additional space is required to fully answer the question, please attach additional pages and provide detailed information relevant to the specific question. The information provided will be used in the background investigation process. **DO NOT mis-state or omit material facts. All statements made herein are subject to verification.** Any false or misleading information will be grounds for separation from employment, if employed.

Date: _____ Position Applied for: _____

PERSONAL DATA

Full Name: (Last) _____ (First) _____ (Middle) _____

Date of Birth: _____ Social Security Number: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Distinguishing Scars/Marks/Tattoos: _____

Other Names Used: (Maiden) _____ Are you a United States Citizen? _____

Current Address: _____ City: _____ State: _____ Zip: _____

Current Telephone Number: (Area Code) _____ Number _____

Additional Telephone Number(s): (Cell) _____ (Email) _____

QUALIFICATIONS

Are you available to work: Days _____ Evenings _____ Nights _____ Holidays _____ Weekends _____

Do you possess a valid/unrestricted Drivers License? _____ State of issue _____ Number _____

Do you possess a current First Aid Certificate? _____ Exp. Date _____ CPR certificate? _____ Exp. Date _____

Have you ever attended a defensive driving course? _____ When? _____ Was a certificate provided? _____

Has your drivers license ever been suspended, revoked, or have you otherwise been denied issuance? _____

Have you ever received a traffic citation for Driving While Suspended within the last five (5) years? _____

Please provide details in full _____

EDUCATION

IMPORTANT: Please list any and all education courses relevant to the position for which you are applying.

High School: _____ Address: _____

of Years Completed: _____ Did you graduate? _____ Degree/Diploma/Certificate: _____

If you did not graduate, do you have a Certificate of Equivalency (GED)? _____ Date of Completion: _____

College/University: _____ Address: _____

of Years Completed: _____ Did you graduate? _____ Degree/Diploma/Certificate: _____

Major: _____ GPA: _____ Class Rank: _____

Other: _____ Address: _____

of Years Completed: _____ Did you graduate? _____ Degree/Diploma/Certificate: _____

Major: _____ GPA: _____ Class Rank: _____

Other: _____ Address: _____

of Years Completed: _____ Did you graduate? _____ Degree/Diploma/Certificate: _____

Major: _____ GPA: _____ Class Rank: _____

List any special training, licenses, certificates, or other specialized skills you may possess that are pertinent to the position for which you are applying:

MILITARY SERVICE RECORD

Have you ever served in the United States Armed Forces? _____ If so, Branch: _____

Rank upon discharge: _____ Specialty: _____

Date of Entry: _____ Date of Separation: _____ Current reserve obligation? _____

EMPLOYMENT HISTORY

IMPORTANT: Please list current or most recent employer first. Provide information relating to employment history for the last ten years.

Dates of Employment: From: ____/____/____ To: ____/____/____ Position Held: _____

Firm: _____ Address: _____

Phone: (____) _____ Supervisor: _____ Title: _____

Duties/Responsibilities: _____

Starting Salary & Title: _____ Ending salary & title: _____

Reason for Leaving: (Please be specific) _____

May we contact this employer for reference? Yes: ____ No: ____

Dates of Employment: From: ____/____/____ To: ____/____/____ Position Held: _____

Firm: _____ Address: _____

Phone: (____) _____ Supervisor: _____ Title: _____

Duties/Responsibilities: _____

Starting Salary & Title: _____ Ending salary & title: _____

Reason for Leaving: (Please be specific) _____

May we contact this employer for reference? Yes: ____ No: ____

Dates of Employment: From: ____/____/____ To: ____/____/____ Position Held: _____

Firm: _____ Address: _____

Phone: (____) _____ Supervisor: _____ Title: _____

Duties/Responsibilities: _____

Starting Salary & Title: _____ Ending salary & title: _____

Reason for Leaving: (Please be specific) _____

May we contact this employer for reference? Yes: ____ No: ____

Dates of Employment: From: ____/____/____ To: ____/____/____ Position Held: _____

Firm: _____ Address: _____

Phone: (____) _____ Supervisor: _____ Title: _____

Duties/Responsibilities: _____

Starting Salary & Title: _____ Ending salary & title: _____

Reason for Leaving: (Please be specific) _____

May we contact this employer for reference? Yes: ____ No: ____

Dates of Employment: From: ____/____/____ To: ____/____/____ Position Held: _____

Firm: _____ Address: _____

Phone: (____) _____ Supervisor: _____ Title: _____

Duties/Responsibilities: _____

Starting Salary & Title: _____ Ending salary & title: _____

Reason for Leaving: (Please be specific) _____

May we contact this employer for reference? Yes: ____ No: ____

Dates of Employment: From: ____/____/____ To: ____/____/____ Position Held: _____

Firm: _____ Address: _____

Phone: (____) _____ Supervisor: _____ Title: _____

Duties/Responsibilities: _____

Starting Salary & Title: _____ Ending salary & title: _____

Reason for Leaving: (Please be specific) _____

May we contact this employer for reference? Yes: ____ No: ____

BACKGROUND INFORMATION

Have you ever "Pled Guilty" or "Nolo Contendre / No Contest" to or been convicted of any offense defined as or qualified as a misdemeanor or felony in any state, federal, or military jurisdiction? YES _____ NO _____

If so, provide details in full. Attach additional pages if necessary. Provide information regarding jurisdiction, dates, and disposition. All applicants will be fingerprinted prior to an offer of employment being extended. Complete criminal background investigations are conducted upon every applicant. An arrest record does not necessarily disqualify an applicant from employment. Date of offense, seriousness, and nature of the offense, and position applied for will be used in consideration. Please exclude parking tickets and minor traffic infractions.

REFERENCES

Please list at least four (4) personal references that have known you for at least five (5) years, Do not list current or former employers and do not list persons related to you by blood or marriage.

Name: _____ Phone #: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone #: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone #: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone #: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

APPLICANT STATEMENT AND CERTIFICATION

I hereby certify that this application contains no misrepresentations or falsifications and that the information I have provided is true, accurate, and complete to the best of my knowledge. I hereby release any and all employers, or other persons from all liability in responding to inquiries in connection with my application. I authorize Northwest Regional, Inc. or its assigned or authorized agent to conduct such investigations and inquiries of my personal, employment, educational, financial, medical history, and other related matters as may be necessary for an employment decision. I understand that any misleading or falsified information are justifiable grounds for termination of employment, if hired.

Applicant Signature: _____ Date: _____